

Minutes of the DOECAA, Inc., Bi-Annual Business Meeting
Spring 2004 Conference
St. Anthony Hotel, San Antonio, Texas
March 25 – 26, 2004

Minutes taken Secretary, Raeburn S. Josey

Rachel Claus, President, called the meeting to order at 3:56 p.m.

Rachel asked the members recognize and thank our hosts Alan Jones, Pantex, and Fullbright & Jaworski; the persons responsible on a daily basis for the logistical success of the event, Tonya Davis, and Brenda Garrett were presented with tokens of our appreciation.

Old Business

1. The Secretary stated that the minutes from the Fall meeting in Denver were on DOECAA's website and asked if there were any corrections, additions or deletions. None were offered and a motion was made and seconded to accept the minutes without correction. The motion was approved.
2. An interim Financial Report was made. A motion was made to accept the Report. It was seconded and the motion was approved.
3. Board Member, Mary Ann Sullivan reported on proposed changes to the By-Laws:

Article II Purpose

New (c): fostering understanding between DOE and DOE contractor attorneys on issues of common concern through joint meetings and consultation; and (d)

Article III, Section 3 Associate Members

Insert (a) before "other individuals in the DOE prime contractor and first tier subcontractor community..."

Following "work of the Association"; "and (b): DOE attorneys who wish to foster understanding between DOE and the DOE contractor community attorneys on issues of common concern"

Motion was made and seconded to accept the two amendments to the By-Laws. The motion was approved.

4. It was agreed that the November meeting, for which Mary Anne Sullivan is the Program Chair, would take place at the Loews Hotel in Annapolis. A discussion took place on the possible topics during the meeting:
 - * Unfunded obligations (pension/benefits) or more broadly, a panel discussion.
 - * Mike Tellison on budgets
 - * Competing of contracts (Mary Ann)
 - * DOE Technology Transfers
 - * Discussion of the new health and safety rules
 - * Proposed property orders (employees liable for damage and loss of property)
 - Small business issues (subcontract and set aside issues)

New Business

5. Discussion was held on the location of Spring 2005 Conference (March/ April). Locations discussed were Brookhaven and Argonne National Labs. By acclamation Brookhaven was selected for April 2005. Greg Fess agreed to be the Program Chair and organize the event.

6. Discussion was held regarding a NNSA meeting in Oakland, CA. The question was asked whether DOECAA wanted to participate. Response was minimal, therefore DOECAA will not participate.
7. Suggestion was made as to whether DOECAA could produce pictures and biographies of the membership. Rachel committed to talking with Ron to see if it could be done on the website.
8. Elections for the offices of President and Board of Directors (Director at Large) were held. Rachel was reelected by acclamation and Charles Seabolt was elected to the Board of Directors (replacing Jim Stout).

The meeting was adjourned at 4:30 p.m.