

Minutes of the DOECAA, Inc., Bi-Annual Business Meeting
Fall 2003 Conference
Magnolia Hotel
Denver, Colorado

Minutes taken by Secretary, Raeburn S. Josey

Rachel Claus, President, called the meeting to order at 4:10 p.m., October 17, 2003.

Old Business

1. Rachel Claus introduced board members to the general membership present.
2. The minutes from the Fall Business Meeting were read by the general membership and no changes were proposed. A motion was made and seconded to accept the minutes from the Fall Business Meeting.
3. Scott Williamson was called upon to give the Treasurer's Report. Scott stated that the organization was solvent. He stated that we had \$3,630.66. The Fall Conference cost was \$8,094.00 thus far and that we ended with a net gain of \$2,691.00. Therefore, we have a positive cash flow. He further stated that membership dues were \$50.00 with 20 members who have paid currently and 70 members who have yet to pay. Scott stated that he had cards and offered them to members who have yet to pay their dues, to be mailed back to him with payment. Rachel Claus asked for a motion concerning the Treasurer's Report and it was moved and seconded for acceptance.
4. Rachel Claus thanked Mark J. Meagher and Carol Neubauer for setting-up and running such a wonderful conference. Mark and Carol received a rousing round of applause from the membership.
5. Rachel Claus reminded the membership of the upcoming elections in march 2004 (March 25-26, 2004) for the President's position and also a Director's slot.

New Business

6. Rachel Claus asked for suggestions for the Fall '04's Conference. Suggestions were made for:
 - San Francisco
 - Washington, D.C.
 - New Orleans
 - Atlanta
 - Annapolis, MD

After the vote was taken on each location, Annapolis was selected. Further, Mary Anne Sullivan was identified as the potential host/coordinator. Mary Anne stated that she would have to consult with Agnes Dover before she would commit to this undertaking.

7. Mary Anne raised the topic of opening the organization's membership for Government Attorneys to become full members. A hearty discussion ensued concerning what constituted full membership; why government attorneys were not members before now; concerns that some government attorneys would not attend unless they could have membership . . . suggestion that we form a subcommittee to review the pros and cons of having government attorneys as full members. The discussion was brought to an end as Mary Anne made a motion and it was seconded to open DOE CAA membership to DOE and NNSA attorneys. The motion passed.
8. A second motion was made that we continue the policy of a 50% reduction of membership fees and annual dues to DOE and NNSA attorneys. It was properly seconded and the motion passed.
9. A question was raised whether we would continue to be called DOE Contractor's Attorney's Association and how many government attorney could be board members? Mary Anne will draft revised by-laws regarding changes for government membership.

The meeting was adjourned at 4:47 p.m.