

Minutes from the Inaugural MOCAA, Inc. Meeting

SPRING MOCAA, Inc. CONFERENCE

11 May 2000
370 Seventeenth Street, Ste 4800
Denver, Colorado

Attendees:

Rachel Claus, Interim Director - Stanford University
Herb Fenster - McKenna Cuneo
Jackie Henson (by video) - McKenna Cuneo
Greg McKenna - Hall & Evans
Mark Meagher - McKenna Cuneo
Ron Nelson - University of California
Bill Schmidt - URA
Greg Scott - Kaiser Hill/Rocky Flats
Jim Stout, Interim Director (by video) - The Stout Group
Hugo Teufel III - Hall & Evans

Prior to convening of the formal meeting of the Interim Board of Directors, general discussion ensued concerning the matters to be considered during the meeting, including election of Directors and Officers, ratification of bylaws, establishment of bank account (and signature) authority, obtaining IRS taxpayer ID number and tax exemption request, and similar housekeeping items. The pros and cons of the organization were also argued, with emphasis on the need to share best practices, to provide a clearinghouse for disseminating information, and to provide CLE; in this regard, there was general concurrence in the Statement of Purpose found in the Bylaws.

Interim Board of Directors Meeting was called to order by Rachel Claus. Election of Officers (who will also serve as Directors):

President Rachel Claus

Secretary Greg McKenna

Treasurer Greg Scott

Election of Directors-at-Large:

Bill Schmidt (3 year term)

Jim Stout (2 year term)

Robert Carter (1 year term)

Bylaws adopted (see attachments)

Treasurer authorized to establish and maintain a bank account.

Upon unanimous approval and ratification of these actions, the meeting of the Interim Board of Directors was adjourned. Immediately thereafter, the meeting of the newly elected MOCAA, Inc. Board of Directors was called to order, and the following actions were taken:

Motion: Treasurer to have check signature authority up to \$500, and both the Secretary and the Treasurer must sign checks of more than \$500. Seconded. PASSED by unanimous voice vote.

Motion: Lifetime membership to be conferred on those eligible upon payment of a one-time membership fee of \$25 (no annual dues). Seconded. PASSED by unanimous voice vote.

Motion: Secretary to be authorized to set up a MOCAA, Inc. website, obtain a domain name, etc, and to take other actions necessary to facilitate communications among membership, including providing for password access. Seconded. PASSED by unanimous voice vote.

Other matters: Directors and Officers agreed to pay \$100 each as a "special assessment" in order to raise working capital. Herb Fenster of McKenna Cuneo volunteered the address of the firm's Denver office as point of contact for mailings and other administrative matters (note: CT Corporation in Washington, DC is the Registered Agent for official and formal matters). And it was agreed that a membership drive will be started as soon as possible.

NEXT MEETING: to be arranged in conjunction with the FALL meeting with DOE, tentatively scheduled for October 24, 25, 26 at Argonne National Laboratory. Details will be posted on the website as more information become available.

Meeting Adjourned at approximately 5pm

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